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HRD/59/2023/RationalisationofBigRegionalOffices/Noida/१००

Date:- 30.10.2023

Office Order

Subject: Rationalisation of Regional Office, Noida & Opening of 1 New Regional Office

The competent authority has accorded approval for Rationalisation of Big Regional offices having membership more than 7.5 Lakhs as per the criteria mentioned in para 8 and para 9 of the Agenda Item No 10 placed before 103rd EC Meeting dated 19.10.2022. As per the approved basic principles/norms, re-distribution of the workload would be done among the existing Regional offices sharing common jurisdiction or to other Regional Offices with geographically contiguous jurisdiction or by carving out a new Regional Office from the existing Offices for ensuring equitable and manageable distribution of workload.

2. As per above approval, the Regional Office Noida having around 9.57 lakh contributory membership being more than 7.5 lakhs is to be rationalised. This is being done by opening of 1 new Regional Offices and re-organising the workload in both Regional Offices with respective jurisdiction as below:

Regional Office	Contributing Estt	Contributing Members
Noida	5,679	6,51,184
Greater Noida	3,090	3,06,334
Total	8,769	9,57,518

3. The revised PIN Code wise jurisdiction of the Regional Offices Noida & Gr. Noida is enclosed as **Annexure I, II** respectively.

4. The re-distribution of Officers & employees between the 2 Regional Offices is to be done in proportion to the above workload in such manner that total sanctioned strength remains same for now. The bifurcation of sanctioned strength of officers/staff will be as per **Annexure-III**.

5. Addl. CPFC Kanpur will re-distribute the staff taking into account following principles:-

5.1 The officers and staff in-position shall be bifurcated in the same proportion as bifurcation of sanctioned strength.

5.2 Options for specific offices will be called for from the staff (Gr B & Gr C).

5.3 In case, more options are received for a particular office, then staff with the longest tenure in the current office will get preference.

5.4 In case inadequate options are received for an office, then staff with longest tenure amongst the non-optees shall be distributed.

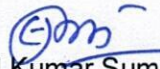
5.5 ZO will also divide the budget for the new office so that they can function effectively.

6. Office space for New Regional Office be hired immediately as per PFD norms at the earliest to make the new Office Functional. In addition adequate furniture, equipment, IT infrastructure and other facilities may be ensured as per norms and requirement. Essentially, MPLS connectivity shall be fast tracked for the efficient functioning of the office. The balance sheet etc will be made separate for FY 2024-25 onwards. For the future purposes steps may be taken to acquire office space (Land/Building) for making the new office self sufficient.

7. Till bifurcation of Accounts by IS Division as per reorganization, the claim settlement and related work will be done from current offices PDB i.e. RO Noida. The Zonal Office shall ensure the completion of preparatory activities at the earliest for the formal inauguration of the office.

8. This order shall be effective from the date of formal inauguration of the office.

(This is issued with approval of Competent Authority)



(Sunil Kumar Suman)
Addl. CPFC (HR)

To,

ACC (Kanpur) & RPFC in Charge of RO Noida

Copy to:

1. All PS/PPS to CPFC, FA & CAO, CVO, ACC (HQ), Director, PDNASS
2. All ACCs/RPFC-I and other officers of Head Office
3. All Zonal/Regional/District Office
4. ACC (HQ) IS Division for making required IT arrangement of RO Noida & Gr. Noida
5. ACC (HR) for transfer of Gr. A Officers among new ROs
6. NDC for Circular Upload.
7. Hindi Section for Hindi version


(Swagata Rai)
RPFC-I (HRD)

Annexure I

PIN Code wise Jurisdiction of RO Noida		
S. N.	Pin Code	District
1	201309	Gautam Buddha Nagar
2	201301	Gautam Buddha Nagar
3	201304	Gautam Buddha Nagar
4	201303	Gautam Buddha Nagar
5	201307	Gautam Buddha Nagar
6	201316	Gautam Buddha Nagar
7	201313	Gautam Buddha Nagar
8	201317	Gautam Buddha Nagar

Annexure II**PIN Code wise Jurisdiction of RO Gr. Noida**

S. N	Pin Code	District
1	201305	Gautam Buddha Nagar
2	201306	Gautam Buddha Nagar
3	201310	Gautam Buddha Nagar
4	201312	Gautam Buddha Nagar
5	203207	Gautam Buddha Nagar
6	201315	Gautam Buddha Nagar
7	201318	Gautam Buddha Nagar
8	201308	Gautam Buddha Nagar
9	201008	Gautam Buddha Nagar
10	201009	Gautam Buddha Nagar
11	203209	Gautam Buddha Nagar
12	201314	Gautam Buddha Nagar
13	203201	Gautam Buddha Nagar
14	203202	Gautam Buddha Nagar
15	201311	Gautam Buddha Nagar
16	203155	Gautam Buddha Nagar
17	203203	Gautam Buddha Nagar
18	203135	Gautam Buddha Nagar
19	203141	Gautam Buddha Nagar

Annexure III

Main Cadres

	Office	Commissioners Cadre					Other Cadres		
		RPFC-I	RPFC-II (OIC)	RPFC-II	APFC	TOTAL	SSA	SS	EO/AO
Existing Sanction	RO Noida	1	0	4	3	8	172	37	42
	RO Gr. Noida	0	0	0	0	0	0	0	0
Distribution of Existing Sanction	RO Noida	1	0	3	1	5	117	25	27
	RO Gr. Noida	0	1	0	2	3	55	12	15

1 RPFC-II from RO Noida to be shifted to RO Gr. Noida as OIC.

Miscellaneous Cadres

	Office	Steno Cadre			Rajbhasha Cadre			MTS
		PS	PA	STENO	AD OL	STO	JTO	
Existing Sanction	RO Noida	1	2	1	1	1	0	13
	RO Gr. Noida	0	0	0	0	0	0	0
Distribution of Existing Sanction	RO Noida	1	1	1	1	0	0	9
	RO Gr. Noida	0	1	0	0	1	0	4